

## **Policy 6500**

<b>Recognition of Service for Board Members</b>	
Approved	December 11, 2009; June 9, 2016
Revision Approved	January 26, 2023
Most Recent Review	January 2023

### **Policy Statement**

Outgoing board members will be recognized for their service to the Okotoks Public Library (OPL) Board.

### **Purpose or Rationale**

Board members volunteer their time to attend board meetings, work on board committees and participate in various events.

Therefore, this policy is in place to ensure that OPL board members are duly recognized upon completion of their service to the board.

### **Procedures**

Upon completion of their service to the OPL board, board members will be recognized as follows:

- After service of any length, a book plate recognizing the board member's years of service will be placed inside a book or on an audio-visual item of the board member's choice as part of the OPL's collection. If the chosen item is currently not part of the OPL collection, the OPL will purchase the item.
- After three (3) years of service, the board member will receive a certificate of recognition.

The Board Chair is responsible for identifying outgoing board members and presenting the certificate. The Library Director is responsible for inserting the book plate.