
**Minutes of the
Okotoks Public Library Board Meeting
Thursday June 23, 2022**

Board members present:

Pat Coe
Randy Angle
Lorraine Cathro
Rachel Swendseid
Kazem Mashkournia
Lorna Stuber
Paul Kealy

Absent with regrets:

Myra Mackay
Barb Castell

Staff present:

Sarah Gillie – Acting Library Manager
Lisa Wright – Recording Secretary

Guests present:

Nicole Kiefuik, Marigold Library System representative
Janette Messer, Town of Okotoks, representing Susan Laurin, Community Health and Safety Director,
Town of Okotoks

All attendees were present via Zoom.

The Chair called the meeting to order at 7:00pm.

Indigenous Lands Acknowledgement led by Randy Angle

Pat Coe offered congratulations to Sarah Gillie on her appointment as the new Library Director, effective Monday 27th June 2022.

Acting Manager, Sarah Gillie, gave an informative talk about Library programming for all ages.

Adoption of the agenda

The agenda was circulated prior to the meeting.

Motion: by Kazem Mashkournia that the agenda be accepted as circulated.

Carried

Update from Janette Messer, representing Susan Laurin, Town of Okotoks

- The Town has partnered with the library to provide Dementia Kits for seniors.
- The Okotoks Parade was held last weekend. This was the first parade since 2019 and was a great success.
- The benches in the plaza next to the library have been wrapped for safety, as they have some deficiencies. They will be fixed later in the season.
- Work on the play area near the Arts and Learning Campus will hopefully begin later this year.

Motion: by Lorna Stuber that Janette Messer's update be accepted as information.

Carried

Consent Agenda

The 26th May and 9th June 2022 Board meeting minutes were circulated by email prior to the meeting:

Motion: by Paul Kealy that the 9th June 2022 and May 26th meeting minutes be accepted as information.

Carried

Regular Agenda

Acting Library Manager's Report – Sarah Gillie

The Acting Library Manager's report was circulated prior to the meeting.

- Sarah Gillie noted that the seniors' parking space at the front of the building has been well received by local seniors.
- The library is collaborating with Calgary Pride to provide a Drag King Storytime on Monday 27th June. The session is a family program and will provide age-appropriate stories, songs, and activities. There have been some complaints and concerns about the program, but there has also been tremendous support from the community.

Motion: by Paul Kealy to accept the Acting Library Manager's Report as information.

Carried

Treasurer's Report – Kazem Mashkournia

The Treasurer's report and the May 2022 Interim Financial Statement were circulated prior to the meeting.

- Kazem Mashkournia noted that Library Board Advocacy and Fundraising costs include the "Come Grow With Us" Donor wall display, which was funded by donations, not by the regular library budget.

Motion: by Lorraine Cathro and Rachel Swendseid that the Treasurer's Report be accepted as information.

Carried

Advocacy and Fundraising Committee Report – Lorraine Cathro

Committee members: Lorraine Cathro, Pat Coe, Lorna Stuber, Myra Mackay, Sarah Gillie.

The Advocacy and Fundraising Committee report was circulated prior to the meeting.

- The Taste of Okotoks event will be held on July 16th. Board Chair, Pat Coe, and library staff member, Michelle Walther, will work this event and will be helped by Rachel Swendseid and Randy Angle.
- Aecon will be donating some child-size "workwear" for use in the Aecon Early Learning Centre.

Motion: by Lorna Stuber that the Advocacy and Fundraising Committee Report be accepted as information.

Carried

Policy Committee Report – Randy Angle

Committee members: Randy Angle, Pat Coe, Paul Kealy, Lorna Stuber.

The Policy Committee report was circulated prior to the meeting.

- The Fees and Penalties Bylaw has been sent to the Town and will be on the Council agenda at their next meeting.

Motion: by Randy Angle and Paul Kealy that the Board adopt the revised Policy on Board Committees (Policy #6300).

Carried

Motion: by Randy Angle and Paul Kealy that the Board adopt the revised Policy on Trusteeship – Orientation and Continuing Education (Policy #6100).

Carried

Motion: by Lorna Stuber that the Policy Committee Report be accepted as information.

Carried

Personnel Committee Report – Pat Coe

Committee members: Randy Angle, Pat Coe.

The Personnel Committee report was circulated prior to the meeting.

- The position of Library Director has now been filled. Pat Coe acknowledged the help received from Laura Taylor at Marigold Library System and Christine Tamm at the Town of Okotoks in the hiring process.

Motion: by Paul Kealy that the Personnel Committee Report be accepted as information.

Carried

New Business

- Marigold 2021 Value of Your Investment report
 - Pat Coe noted that the value of services received from Marigold is greater than the payment made by the library to Marigold.
- New CEO at Marigold
 - Michelle Toombs is retiring shortly, and Lynne Price will be taking up the position of Marigold CEO.
- Little Free Libraries
 - Pat Coe noted which Board and staff members are looking after each of the Little Free Libraries in town.

Motion: by Pat Coe to adjourn the meeting at 8:26pm.

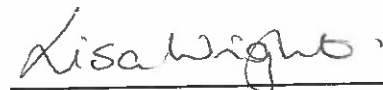
Carried

Next Board meeting will be held via Zoom on Thursday 28th July 2022 at 7:00pm.

Certified Correct:



Pat Coe
Board Chair



Lisa Wright
Recording Secretary